

Grant Application Process



North Georgia United Methodist
Housing and Homeless Council

Helping the Church serve our neighbors in need.

Eligible Applicant Organizations

- United Methodist Churches
- Non-profit organizations
with 501(c)3 status

Eligible Projects

This support will include, but not be limited to:

- land acquisition, renovation and construction of shelters
- transitional housing
- single room occupancy rental units
- owner-occupied homes
- emergency and seed grants
- programs and other operating services that meet the needs of low-income and homeless persons.

New Policy

Organizations which provide treatment for addiction or mental illness are eligible for funding *if*:

- They provide shelter or housing for the people they serve.
- The people they serve would otherwise be homeless.

Priority Projects

- Projects with high level of United Methodist involvement
- Projects that provide transitional housing
- Projects that provide permanent housing

Operating Grants

A grant for operating expenses to an on-going program that provides needed services to homeless or very poor persons or to those in transition from homelessness.

Limited to \$2,500.

Capital Grants

A grant for land or housing acquisition; construction, renovation, or providing fixtures for housing or permanent facilities for services to low-income and/or homeless persons.

Other Types of Capital Grants

Habitat Grant:

A grant for a Habitat for Humanity house. These are limited to \$5,000 and must come from a United Methodist Church or a group that includes a UMC.

Other Types of Capital Grants

Renovation Grant for Owner-Occupied Homes for maintaining habitability of residence:

An application for a renovation grant must be from a local UMC or a UMC-supported project. Funds, materials, and/or volunteer help must be provided by the organization making application. Limit of \$1,000.

Emergency Grants

Emergency Capital Grant:

A grant for unexpected overrun in construction costs or for project completion in the event of unpredictable capital shortage. Limited to \$1,000.

Emergency Operating Grant:

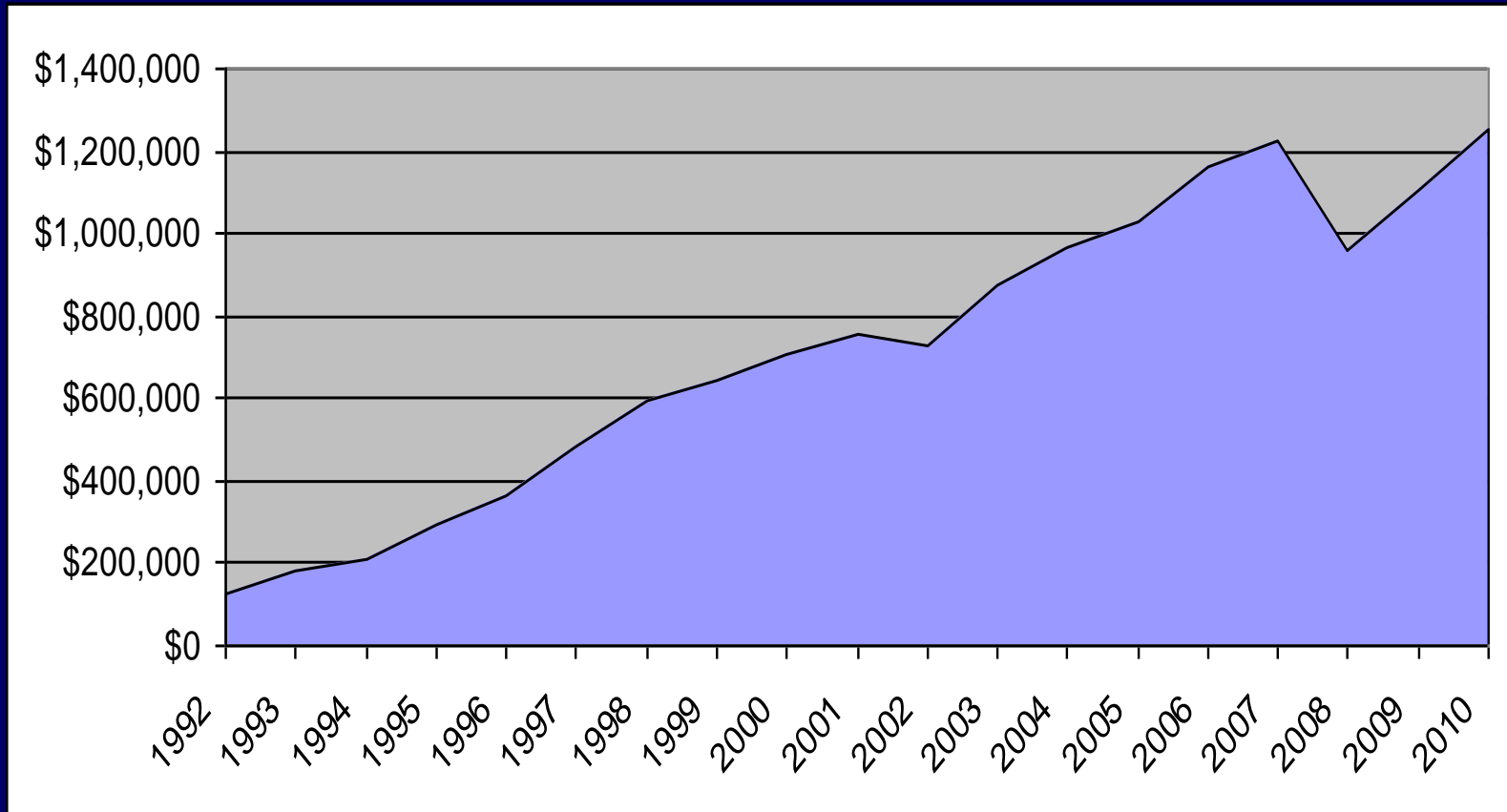
A grant given to ease temporary cash flow problems. Limited to \$1,000.

Grant Distribution

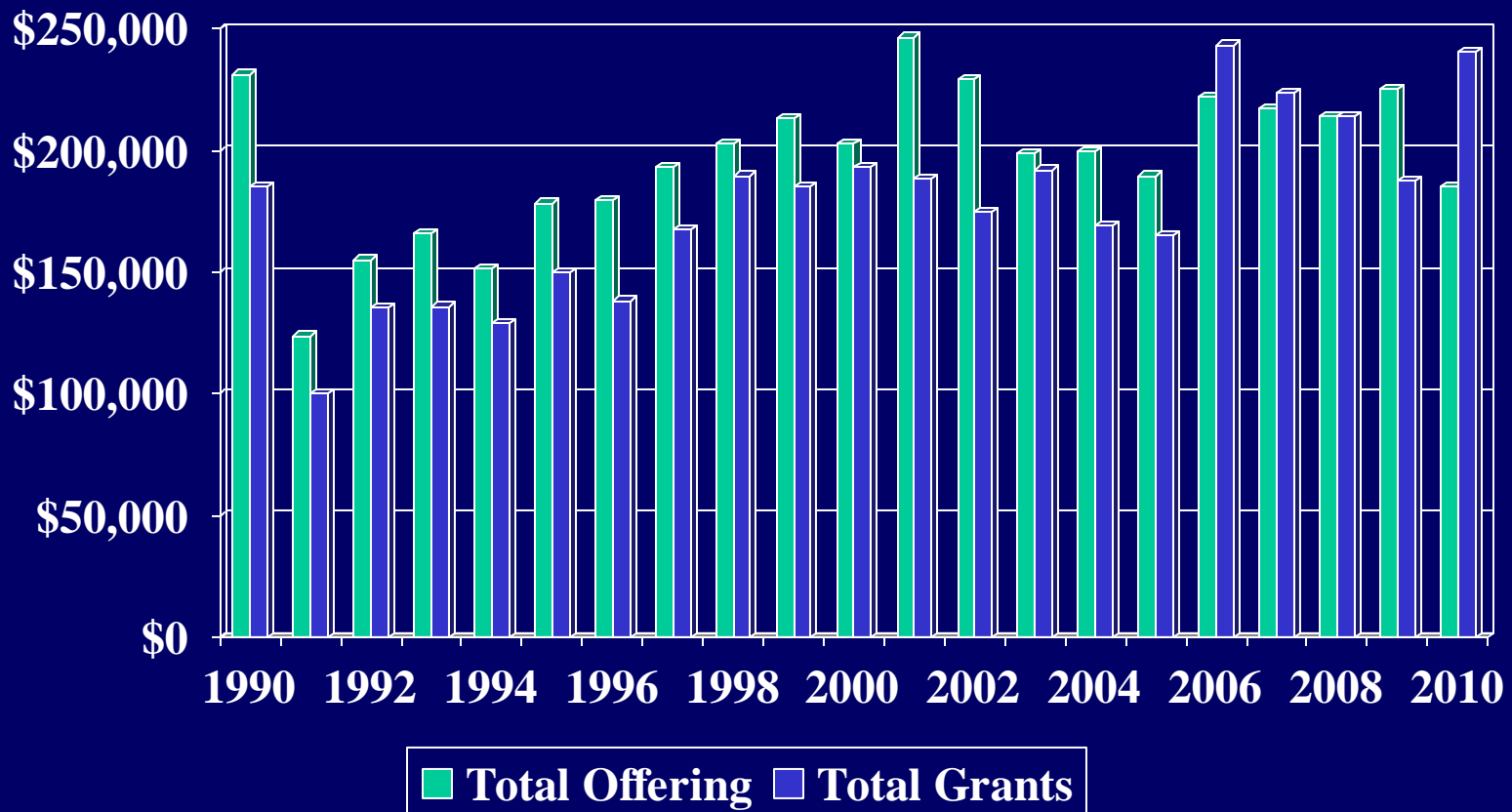
At least 70% of funds available must be used for capital grants.

Up to 30% of funds available can be for operating grants.

Endowment



Offering & Grants Since 1990



Possible Actions

- **Approve for amount requested**
- **Approve for different amount**
- **Approve with contingencies**
 - **Defer to next cycle**
 - **Turn down**

Most Common Mistakes

- **Not following directions**
 - **Missing the deadline**
- **Doing something fancy that makes your application harder to process**
 - **Asking too early in your organizational process**

Most Common Mistakes

- **Figures that don't make sense**
 - **Illegible applications**
- **Asking for more than you need in hopes of getting what you really need.**
- **Asking for something the HHC does not fund**

Most Common Mistakes

- **Failure to contact the DS**
- **Not having real involvement from a United Methodist Church**
- **Inadequate “buy-in” from others**
- **Poor organizational structure**
 - **Unstable funding base**

Most Common Mistakes

- **Asking for additional capital funding for something for which you have already received an HHC grant in the past**
 - **Combining capital & operational requests in the same application**
 - **Calling operational expenses capital expenses in an effort to get a larger grant**

Timeline for Grant Procedure

Application posted on web page:

www.nghhc.org

Spring Cycle- posted by January 15

Fall Cycle- posted by July 15

Application due to HHC office:

March 1

September 1

Timeline for Grant Procedure

Site visits completed and DS forms returned:

End of April

End of October

Council determines grant awards:

May and November HHC Meetings

Timeline for Grant Procedure

Director sends out notification letters to applicants and requisitions checks for those approved:

- After May HHC meeting
- After November HHC meeting

Timeline for Grant Procedure

Checks sent out to those approved:

- Around June 1
- Around December 1



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Thank you for your interest in the
Housing and Homeless Council!

Please feel free to contact the Director
with any questions at
866-333-1760 or director@nghhc.org.